

HERproject Country Representative

Job Description

April 2022

Title: HERproject Country Representative
Location: Indonesia
Reports to: HERproject Program Manager, HERrespect Manager
Status: Open
Employment Period: 2 years from 2022.05 to 2024.04
Type of Employment: 3-days per week

ABOUT BSR

BSR is a global nonprofit organization that works with its network of more than 250 member companies to build a just and sustainable world. From its offices in Asia, Europe, and North America, BSR develops sustainable business strategies and solutions through consulting, research, and cross-sector collaboration.

ABOUT HERPROJECT

HERproject is a global public-private partnership to empower low-income women workers along global supply chains. Recognized as a leading innovation for women's health by the UN Every Woman, Every Child initiative, HERproject drives impact for women and business via workplace-based interventions on health (HERhealth), financial inclusion (HERfinance) and positive gender relations (HERrespect). Operating in 17 countries with more than 70 international companies, 1000 factories and farms, 20 civil society partners, and multiple stakeholders, HERproject has improved the well-being, confidence, and economic potential of more than 1.2 million women, and contributed to better health behavior and outcomes as well as financial inclusion for their family and community members.

About HERrespect

HERrespect tackles violence against women by addressing the root causes of violence in the workplace. The HERrespect training curriculum promotes critical reflections on gender norms, builds skills to prevent and address violence, and facilitates joint sessions between workers and management. The program works to strengthen workplace policies and processes and improve linkages to community and local initiatives.

RESPONSIBILITY

BSR is looking for a representative in Indonesia to support HERproject activities in the country. Reporting to the HERproject Program Manager and the HERrespect Manager and working in collaboration with the BSR team based

in Hong Kong, China, Paris and our local NGO implementing partners, s/he will have the following responsibilities which are described in greater detail below:

The individual's time will be spent on overall HERproject program management including:

- » Coordinate project activities with HERproject implementing partners, collaborative organizations and companies;
- » Ensure program quality for HERproject, and resolve implementation challenges where feasible;
- » Design and/or conduct research under the guidance of HERproject Program Manager;
- » Support the HERproject Manager to cultivate, maintain and deepen relationships with key stakeholders in the country, such as service providers, regulators, women's groups, local employers and employers' associations, etc.;
- » Track and oversee project activities such as work plans and review project reports, and ensure project compliance with BSR practices;
- » Assist in preparation of reports, presentations, and other project deliverables which includes editing, proofreading, translating, delivery of presentations, and organizing meetings, launch events and brands/suppliers workshops;
- » Stay abreast on trends in gender equality in Indonesia and Palm oil sector, such as regulatory changes;
- » Engage with relevant stakeholders to support enabling environment for gender equality;
- » Oversee program implementation at all workplaces/plantations including oversight of training, troubleshooting of challenges, ongoing follow-up with workplaces/plantations to address bottlenecks;
- » Work with BSR's senior coordinator to manage MOUs and invoicing for all programs in country, and
- » Work closely with global HERproject team to ensure alignment with global strategy.

TIME COMMITMENT

This contract position requires on average 24 hours of work per week. The position will be paid on a monthly basis.

Any out of state travel costs will be covered by BSR and will be reimbursed based on actual expenses and submission of receipts.

QUALIFICATIONS

Note: Only candidates with the following qualifications will be considered :

- » Bachelor's degree required; Master's degree in relevant area such as social work, business or public administration, international development, gender issues, etc.
- » Experience working in supply chain, agricultural industry, and/or public/private partnership environment desirable. **Experience in Human Rights and Palm Oil sector is strongly preferred.**
- » Minimum 3 years relevant work experience, in the area of international development and/or responsible business, with a preference for experience and networks in the women's empowerment fields or monitoring and evaluation.
- » Strong research, data analysis and writing skills.
- » Excellent interpersonal and presentation skills, able to build strong relationships with internal and external stakeholders, and communicate the projects with different audiences effectively.

- » Strong project management and organizational skills, including the ability to meet stringent deadlines and communicate progress on projects.
- » Fluency in English and Bahasa required.
- » Location flexible, but should be at a location that allows for easier travels around Indonesia and to connect with selected Implementation Partner.
- » High ethical standards and commitment to BSR core values of Leadership, Respect and Integrity.

TO APPLY

Please apply by emailing a cover letter and CV to the HERproject team at getinvolved@herproject.org.